

Supervisor Professional Development Plan

Learner:
Manager:

Location:
Date:

This form is provided to assist you in designing a personalized training track using the resources of the *AICC Packaging University*. These courses, and others as they are added, are available @AICCbox.org. Basic courses for packaging knowledge and leadership skills are included below. Choose those that apply based on the students experience. Meet periodically to discuss the knowledge gained and opportunities for local application. Remember that training is complete when the learner can demonstrate the ability to apply the knowledge. Check the catalog for additional courses that may apply. Many of these courses are also available in Spanish.

Packaging Knowledge Courses

Corrugated 101-103	Sert up Reduction
Safety Basics	Understanding Combined Board Combination
Flexography Optimization	Warp and how to control it
Flexographic Fundamentals	Overall Equipment Effectiveness
Essential Principles Water Based Flexo Inks	Build a Visual Workplace

Leadership Courses

Communication for Coaches	Corrective Counseling
Delegation	Navigating Time, time mgt for the job shop
Emotional Intelligence for career development	Productive Meetings
Go Team	Decision Trees

In Person Training (check AICC Education calendar for dates and availability)

The Science of Paper	Corrugated Packaging Fundamentals
Production Leadership	Flexographic Printing, raising the standard
Production Measurement	Print like a pro, flexography best practices

Additional Learning Opportunities (e.g. specialized, local)

Manager Signature:

Learner Signature:

Completion Date: